



## Westminster Retreat

512 Hemme Ave  
Alamo, CA 94507  
Office: 925.837.4481  
Reservations: 800.678.5102

*A member of United Camps, Conferences, & Retreats*

## Westminster Retreat Program Information Form

TO: Melissa Sorrick, Site Director

FAX: 925-837-4496

From (Your Name): \_\_\_\_\_

Group; \_\_\_\_\_

Dates of Program: \_\_\_\_\_

Please FAX below information two weeks before your arrival:

1. Total number of people coming to the retreat? \_\_\_\_\_

2. Any vegetarians or special diets? \_\_\_\_\_

3. Swim times? \_\_\_\_\_

4. Meal times if other than 8AM, 12PM and 6PM? \_\_\_\_\_  
We require exactly 4 hours between breakfast and lunch.

5. Would you like us to decorate a cake for a birthday or other celebration?

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If your group has specific meal needs or would like to request a certain menu,

**please call two weeks in advance** and speak with the Site Director.

She will be happy to work with you to meet your group's needs!

Please call the Site Director with any questions at 925-837-4481.

We look forward to your visit!