

TERMS AND CONDITIONS OF UCCR CONTRACT

GUARANTEED MINIMUM FEE

The Guaranteed Minimum Fee is the minimum charge to a group for lodging, meals and services from arrival to departure. The fee is based on the per person package price times the guaranteed minimum number of persons in your group less tax if applicable.

DEPOSIT

The total deposit is twenty-five percent (25%) of the Guaranteed Minimum Fee. UCCR will apply your deposit toward the total cost of your event.

NON-REFUNDABLE FEE

A portion of your deposit is a twenty percent (20%) non-refundable fee. This non-refundable portion of the deposit will be kept by UCCR upon cancellation (see below).

CANCELLATION

If you cancel your reservation within ninety (90) days of your arrival and the Use Agreement has been signed and returned to UCCR, you are responsible for payment of the full guaranteed minimum fee. If notice is given ninety (90) days prior to the event, eighty percent (80%) of the deposit will be refunded to you.

LIABILITY INSURANCE

During the time that your group is at the UCCR site, the group will need to have liability insurance of not less than one million dollars in force. A certificate of coverage, listing UCCR and the Facility Owner as Additional Insured, must be provided to the UCCR office at least one month prior to use of the site. Please make a notation on your certificate of the site and date your group will be using our facilities. (Please see section 9C on the UCCR terms and conditions on the back of your use agreement.)

PAYMENT

Payment of the balance in full is due on the day of departure from the UCCR site.